



# ALLEGHENY TOWNSHIP

WESTMORELAND COUNTY PENNSYLVANIA

## FINNIN PARK PAVILION RENTAL APPLICATION

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_

RENTAL DATE AND TIME: \_\_\_\_\_

\_\_\_\_\_  
Application Date

\_\_\_\_\_  
Applicant Signature

RENTAL FEE PAYMENT: \_\_\_\_\_ SECURITY DEPOSIT PAYMENT: \_\_\_\_\_

HOLD HARMLESS AGREEMENT SIGNED: \_\_\_\_\_

INSPECTION DATE: \_\_\_\_\_ REFUND OF SECURITY DEPOSIT DATE \_\_\_\_\_

### FINNIN PARK PAVILION RENTAL POLICY

1. Fees for rental of Finnin Park shall be \$25 for residents of Allegheny Township and \$30 for non-residents.
  - In addition to the rental fee, a \$25 Security Deposit is required. The deposit will be returned upon inspection of the site by the Township to ensure cleanliness and to ensure that there has been no physical damage.
  - The Security Deposit shall be separate from the rental fee. This will allow the rental fee to be processed and the Security Deposit to be held in the Township Office.
2. Pavilions may be reserved no earlier than six months prior to the rental date. Reservations will be made on a first come first serve basis.
3. Reservations will not be finalized until the rental fee, the security deposit, and the hold harmless agreement have been turned into the Township Office.
4. Refunds will be granted for cancellations due to inclement weather. A \$10 fee will be assessed on such cancellations. Refunds will be forwarded to the renter in the form of a check, approximately two to three weeks after the scheduled event.
5. There will be no fee for organizations with headquarters located in Allegheny Township that are an IRS 501c(3) entity. The "no fee" provision shall apply only when the non-profit organization submits a copy of its 501c(3) certification.
6. Renters will be responsible for cleaning the pavilion and hauling away any waste generated by the rental of the pavilion.
7. Permittees must be at least eighteen (18) years of age or older.
8. No alcoholic beverages are permitted in the park.
9. No sub-leasing of the facilities are permitted.
10. There will be a \$25 fee for all checks returned by the bank.