



ALLEGHENY TOWNSHIP

WESTMORELAND COUNTY PENNSYLVANIA

CONSTRUCTION PERMIT INSTRUCTIONS

All information is required under the Commonwealth of Pennsylvania Uniform Construction Code Act No. 45 of 1999.

1. Construction permit application(s) are to be completed, signed and dated.
2. Two (2) sets of building plans and/or specifications (if required) are to be submitted with the application for residential construction projects. Three (3) sets of building plans and/or specifications are to be submitted with e application for commercial construction projects. Building plans may be waived at the discretion of the Building Official if work is minor in nature. Information required on building plans is outline on the "Construction Drawings Requirements" in this package.
3. A site plan (survey) shall be submitted with the application.
4. The Municipality must sign-off on the Zoning, Historical District and Flood Hazard forms.
5. Provide proof of Workers Compensation Insurance or complete the addendum application stating that the work will be done solely by the owner or by contractor without any employees.
6. Complete Energy Code Compliance form
7. Sign OSHA Safety Standards Signoff form.
8. Return application with items to the zoning office.

NOTE: This list is not all inclusive and Allegheny Township reserves the right to add, delete and change this requirement list at any time. Additional information may be required by Allegheny Township in order to approve and issue a permit.

CONSTRUCTION DRAWING REQUIREMENTS

Drawings should be drawn to scale and shall provide the necessary information to verify compliance with the Pennsylvania Uniform Commercial Construction Code.

Two (2) sets of building plans and/or specifications shall be submitted for residential construction projects. Three (3) sets of building plans and/or specifications shall be submitted with the application for commercial construction projects.

All construction drawings shall include the following information:

SITE PLAN DRAWING: The construction documents submitted with the application for permit shall be accompanied by a site plan showing the size and location of new construction and existing structures on the site and distances from lot lines. In the case of demolition, the site plan shall show construction to be demolished and the location and size of existing structures and construction that are to remain on the site or plot.

STRUCTURAL DRAWINGS: To include footing construction detail, foundation construction details, framing construction detail, masonry construction detail, wood construction detail, steel construction detail, stair detail and chimney detail as apply.

FOUNDATION DRAWINGS: To include all applicable dimensions including footing sizes with description of reinforcement (if applicable), layout and description of foundation drain system, location of all slabs describing thickness fo slab, base, reinforcement, vapor barrier and any slopes.

FLOOR PLANS: To include location and sizes of all doors, windows, closets, decks, plumbing fixtures, wall and column sizes, thickness and material. Location and type of insulation. To include the use of all areas, and means of egress components.

ROOF FRAMING DRAWINGS: To include size, type, location and anchoring of roof trusses. NOTE: For Pre-Engineered trusses, floor joists and beams, all specifications, bracing and installation instructions must be available at time of inspection.

FLOOR FRAMING DRAWINGS: To include same as above, except for floor joists on each floor.

ELECTRICAL DRAWINGS: To include all lighting facilities, smoke detectors, GFI and ARC fault protection, outlet box size, electrically operated equipment and electrical circuits required for all service equipment of the building or structure.

MECHANICAL DRAWINGS: To include size and type of appliances, construction of flues and chimney system, ventilation air provided, fresh air make-up provide and gas shut-off locations

PLUMBING DRAWINGS: To include a plan view and a riser diagram of waste and water piping, pipe sizing, grade of pipe, drainage fixture unit loads on stacks and drains, water distribution design criteria.

LOCATION _____

**ALLEGHENY TOWNSHIP
BUILDING PERMIT APPROVAL AND ISSUANCE**

1. Upon receipt of approved building permit, such building permit must be posted on the job site so it is visible from the street and remain posted until a final inspection has been made. Approved plans must be retained on the job site. Where a Certificate of Occupancy is required, such building shall not be occupied until a final inspection has been made.
2. The approved building permit will become null and void if construction work is not started within 180 day of date the permit is issued as noted on the building permit. Work must be completed within five years of date of issuance.

REQUIRED INSPECTIONS PROVIDED BY ALLEGHENY TOWNSHIP

These inspections may be scheduled by calling Dave McGuigan of the Building Inspection Department, at 412-821-0337 Ext. 24. Kindly give 2 working days advance notice.

Indicates if required

- _____ Footing – prior to pouring but after reinforcement rods are in place.
- _____ Foundation/Masonry – before backfilling –walls must be parged and waterproofed with required anchor bolts in place
- _____ Electrical – prior to covering structural members PERMIT REQUIRED CONTACT FRED DZUGAN @ 412-821-0337 Ext. 36
- _____ Plumbing – Ground and rough plumbing prior to covering (water or air test)
- _____ HVAC – prior to covering structural members
- _____ Framing – prior to covering structural members, but after HVAC, electrical and plumbing installations. Rough inspection stickers must be on site at this time
- _____ Wallboard – during the installation of wall coverings
- _____ Final Inspection – prior to occupancy. Electrical and plumbing final inspection stickers must be on site at this time.

NOTICE

ALL PERMITS require a final inspection. Request for a final inspection must be at least two (2) working days notice.

NOTE: Work shall not proceed until the inspector has approved the various stages of construction. Failure to obtain required inspections is a violation of the Pennsylvania Uniform Construction Code.

SIGNATURE OF APPLICANT: _____

**CONSTRUCTION PERMIT APPLICATION
ALLEGHENY TOWNSHIP
136 COMMUNITY BLDG RD
LEECHBURG, PA 15656**

DATE APPLICATION RECEIVED: _____

LOCATION OF PROPERTY: _____

LOT & BLOCK OR PARCEL NUMBER: _____ SUBDIVISION: _____

OWNER NAME: _____

OWNER ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

BUILDING PERMIT

One Family Dwelling Two Family Dwelling Commercial Use _____

New Construction Alteration Repair Demolition

DESCRIPTION OF CONSTRUCTION _____

TOTAL SQ. FT. OF CONSTRUCTION _____ ESTIMATED COST OF CONSTRUCTION _____

Plan Review Required ARCHITECT/ENGINEER NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE _____ FAX _____

BUILDER NAME _____

DBA _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

PHONE(_____) _____ FAX (_____) _____

APPLICANT IS RESPONSIBLE FOR OBTAINING REQUIRED HIGHWAY OCCUPANCY PERMITS FROM THE PA DEPT. OF TRANSPORTATION AS REQUIRED UNDER SECTION 402 OF THE STATE HIGHWAY LAW (36 P.S. 670-420). HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT. I HERBY AGREE THAT ALL APPLICABLE PROVISIONS OF THE MUNICIPALITIES COES SHALL BE COMPLIED WITH AS WEEL AS THE REQUIREMENTS OF THE MUNICIPAL SEWER AND WATER AUTHORITY WHETHER SPECIFIED OR NOT.

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND ACKNOWLEDGE THE SMOKE DETECTOR REQUIREMENTS INVOLVED WITH ALTERATION, REPAIR AND ADDITION PERMITS.

APPLICANT/AGENT SIGNATURE PRINT NAME DATE

*****FOR TOWNSHIP USE ONLY*****

APPROVED DENIED BP FEE \$ _____

BY _____ PR FEE \$ _____

DATE _____ PERMIT # _____ MUN. FEE \$ _____

TOTAL FEE \$ _____

MECHANICAL PERMIT

CONTRACTOR SAME AS BUILDER

CONTRACTOR: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: _____ FAX _____

HEATING SYSTEM NEW REPLACEMENT

FUEL GAS OIL ELECTRIC SOLAR

TYPE HYDRONIC FORCED AIR

DESCRIPTION OF WORK: _____

ESTIMATED COST OF MECHANICAL WORK: \$ _____

#	EQUIPMENT	#	EQUIPMENT	#	EQUIPMENT
_____	Water Heater	_____	Fuel Oil Piping	_____	Gas Piping
_____	Steam Boiler	_____	Hot Water Boiler	_____	Hot Air Furnace
_____	Oil Tank	_____	LPG Tank	_____	Fireplace
_____	Other _____				

PLAN REQUIRED

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND ACKNOWLEDGE THE SMOKE DETECTOR REQUIREMENTS INVOLVED WITH ALTERATION, REPAIR AND ADDITION PERMITS.

 APPLICANT/AGENT SIGNATURE

 PRINT NAME

 DATE

*****FOR TOWNSHIP USE ONLY*****

APPROVED DENIED

MECH PERMIT FEE \$ _____

BY _____

MUN. FEE \$ _____

DATE _____ PERMIT # _____

TRAINING. FEE \$ _____

TOTAL FEE \$ _____

PLUMBING PERMIT

CONTRACTOR SAME AS BUILDER

CONTRACTOR: _____

ADDRESS: _____

CITY: _____ STATE _____ ZIP _____

PHONE: _____ FAX _____

PLUMBING SYSTEM NEW ADDITIONAL ALTERATIONS

TYPE PUBLIC SEWER PRIVATE SEPTIC

TYPE PUBLIC WATER PRIVATE WELL

DESCRIPTION OF WORK: _____

ESTIMATED COST OF PLUMBING WORK: \$ _____

#	EQUIPMENT	#	EQUIPMENT	#	EQUIPMENT
___	WATER CLOSET	___	URINAL /BIDET	___	BATH TUB
___	LAVATORY	___	SHOWER	___	FLOOR DRAIN
___	SINK	___	DISHWASHER	___	DRINKING FOUNTAIN
___	WASHING MACHINE	___	HOSE BIBB	___	WATER HEATER
___	FUEL OIL PIPING	___	GAS PIPING	___	HOT WATER BOILER
___	STEAM BOILER	___	SEWER PUMP	___	INTERCEPTOR/SEPARATOR
___	BACK FLOW PREVENTER	___	GREASETRAP	___	SEWER CONNECTION
___	WATER SERVICE CONNECTION	___	STACKS		
___	OTHER: _____	___	OTHER _____	___	OTHER _____
___	OTHER _____	___	OTHER _____	___	OTHER _____

I HEREBY CERTIFY THAT THE ABOVE INFORMATION IS TRUE AND CORRECT AND ACKNOWLEDGE THE SMOKE DETECTOR REQUIREMENTS INVOLVED WITH ALTERATION, REPAIR AND ADDITION PERMITS.

APPLICANT/AGENT SIGNATURE

PRINT NAME

DATE

*****FOR TOWNSHIP USE ONLY*****

APPROVED DENIED

BY _____

DATE _____ PERMIT # _____

PLUMB.PERMIT FEE	\$ _____
PLAN FEE	\$ _____
MUN.. FEE	\$ _____
TRAINING FEE	\$ _____
TOTAL FEE	\$ _____

ENERGY CODE COMPLIANCE 1 & 2 FAMILY DWELLING ONLY

LOCATION OF PROPERTY: _____

PARCEL NUMBER: _____

MUNICIPALITY: _____ COUNTY: _____

SELECT TYPE OF ENERGY CODE COMPLIANCE

REScheck Attach Compliance Certificate
 REScheck software can be obtained at www.energycodes.gov

NOTE – Section N1101.9 of 2009 International Residential Code requires that: A permanent certificate shall be posted on or in the electrical distribution panel. The certificate shall be completed by the builder or registered design professional. The certificate shall list the predominate R-values of insulation installed in or on ceiling/roof, walls, foundation (slab, basement wall, crawlspace wall and/or floor) and ducts outside conditioned spaces; U-factors for fenestration; and the solar heat gain coefficient (SHGC) fenestration.

OR

SIMPLIFIED PRESCRIPTIVE BUILDING ENVELOPE THERMAL COMPONENT CRITERIA

CLIMATE ZONE 5 REQUIREMENTS:

FENESTRATION - (WINDOWS)	U-0.35	SKYLIGHTS	U-0.60
CEILING	R-38	WOOD FRAME WALLS	R-20 OR R-13 & R-5 a
MASS WALLS	R-13	FLOORS	R-30 b
BASEMENTS	R-10 OR R-13 c	SLABS	R-10 – 2 FOOT
CRAWLSPACES	R-10 OR R-13 c		

- a. R-13 & R-5 means R-13 in the walls and R-5 insulated sheathing. Less than 25% corner bracing no insulated sheathing required, over 25% R-2 insulated sheathing required.
- b. Floor insulation is to fill framing cavity R-19 minimum.
- c. Either R-10 continuous or R-13 cavity insulation.

SIGN ENERGY COMPLIANCE FORM

My signature on behalf of or as the contractor/applicant for this building permit constitutes that I will comply with energy code as outlined in the Rescheck certificate attached or the climate zone checked above.

 APPLICANT SIGNATURE

 APPLICANT PRINTED NAME

 DATE

ZONING, HISTORIC DISTRICT AND FLOOD HAZARD SIGNOFF

LOCATION OF PROPERTY: _____

PARCEL NUMBER: _____

MUNICIPALITY: _____ COUNTY: _____

OWNER NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

APPLICANT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE: _____

* ZONING AND/OR HISTORICAL DISTRICT COMPLIANCE CERTIFICATES WILL BE ACCEPTED IN LIU OF THIS FORM.

* APPLICANT/OWNER IS RESPONSIBLE FOR OBTAINING REQUIRED HIGHWAY OCCUPANCY PERMITS FROM THE PA DEPT. OF TRANSPORTATION AS REQUIRED UNDER SECTON 402 OF THE STATE HIGHWAY LAW (36 P.S. § 670-420, AS WELL AS COMPLIANCE WITH THE REQUIREMNTS OF THE MUNICIPAL SEWER AND WATER AUTHORITY WHETHER SPECIFIED OR NOT.

_____ FOR MUNICIPAL USE ONLY _____

ZONING SIGNOFF

APPROVED

DOES NOT APPLY

ADDITIONAL COMMENTS: _____

HISTORICAL DISTRICT SIGNOFF

APPROVED

DOES NOT APPLY

ADDITIONAL COMMENTS: _____

FLOOR HAZARD AREA

YES

NO

ADDITIONAL COMMENTS:

BY: SIGNATURE: _____

TITLE: _____

PRINT NAME: _____

DATE: _____

PHONE: _____

ELECTRICAL PERMIT

An electrical permit is required in addition to the building permit or the zoning compliance permit. The electrical permit fee will be determined by the electrical inspector from Code.sys Code Consulting, Inc. payable to Allegheny Township.

Phone 412-832-0337 Ext. 36 for Fred Dzugan.

OSHA SAFETY STANDARDS SIGNOFF

LOCATION OF PROPERTY: _____

PARCEL NUMBER: _____

MUNICIPALITY: _____ COUNTY: _____

I AM FULLY AWARE OF THE U.S. DEPARTMENT OF LABOR, OCCUPATION SAFETY AND HEALTH ADMINISTRATION (OSHA) STANDARDS AND UNDERSTAND THAT I MUST COMPLY WITH THESE STANDARDS FOR THE DURATION OF MY CONSTRUCTION PROJECT.

SIGNATURE OF APPLICANT/OWNER

DATE

WORKERS' COMPENSATION ADDENDUM

LOCATION OF PROPERTY: _____

PARCEL NUMBER: _____

MUNICIPALITY: _____ COUNTY: _____

PART 1

The applicant for the building permit, in compliance with Act 44 of 1993, hereby submits (check one):

- Certificates of Insurance OR Certificate of Self-Insurance (please attach)
- Affidavit of Exemption

PART 2

Basis for exemption (check one):

- Applicant is an individual who owns the property
- Contractor/Applicant is a sole proprietorship without employees
- Contractor/Applicant is a corporation, and the only employees working on the project have and are qualified and "Executive Employees" under Section 104 of the Worker's Compensation Act.

Please explain: _____

- All of the contractor/applicant's employees on the project are exempt-on religious grounds under Section 304.2 of the Workers' Compensation Act.

Please explain: _____

- Other: Please explain: _____

My signature on behalf of or as the contractor/applicant for this building permit constitutes my verification that the statements contained here are true, and that I am subject to the penalty of 18 Pa. C.S.A. §4904 relating to un-sworn falsifications to authorities.

Signature: _____

Title: _____

1. Any subcontractors used on this project will be required to carry their own worker's compensation coverage.
2. The applicant is not permitted to employ any individual to perform work on this project pursuant to the permit in violation of the Act.
3. Violation of the Workers' Compensation Act or the terms of this permit will subject the applicant to a stop-work order and other fines and penalties provided by law.

MUNICIPAL AUTHORITY OF ALLEGHENY TOWNSHIP

SANITARY SEWERAGE HOOKUP INSPECTION FOR NEW CONSTRUCTION

The purpose for this type of inspection of sanitary sewerage line hookups is to stop storm water run-off from entering the sanitary sewage system. (This causes damage to the system and higher treatment cost to the customer). The cost of these inspections will be payable by the property owner to the Municipal Authority of Allegheny Township (MAAT) along with the sewer tap fee.

NEW CONSTRUCTION

1. Inspections of outside and inside foundation French drains from the point of origin to final destination onsite before any type of back filling can be done.
2. Inspection of basement sanitary sewage and floor drains to a point outside the foundation prior to sanitary hookup, before any type of back filling or pouring of concrete can be done.
3. Inspections at the time of the hookup to the sanitary sewage include dye or smoke testing of the inside floor and sanitary drains, before any type of back filling can be done. Down spout or rain gutter outlet testing must show that down spout water comes out at least ten (10) feet from the foundation.

A final smoke and dye test may be required before a new housing plan sewage line can be accepted into the current system. Any misuse of the sanitation system can result in fines to the property owner.